**BOMMALLA ANU SRI** [**bommallaanuammu3003@gmail.com**](mailto:bommallaanuammu3003@gmail.com)

**Mobile:** +91 **9390426807**

**H-No 56-480**

**Vajpainagar, Chintal**

**Quthbullapur Hyderabad**

**Telangana Medchal.**

A Creative & experienced graduate, looking forward to have a career path in professional, competitive and multinational environment where proficiency, hard work and achievements are recognized.

***Synopsis:***

* Experienced in Customer Support and Tele Sales with 1 year track record of success.
* Exposure in various functions like Tele Sales & Client Orientation.

**Educational Qualification**:

* Graduated from Osmania University.
* Intermediate from Board of Intermediate.
* SSC from Board of secondary education, Telangana.

**IT EXPOSURE:**

Internet Browsing & Drafting, Word & Excel

**Work Experience:**

**Telemarketing & CRM Executive:**

Dec’2021 – Till Date, Tripura Constructions.

* Making the out bound calls on daily basis and explaining about our projects.
* Taking the appointments and arranging them to visit the sites.
* Preparing daily report and sending to the manager level.
* Attending the inbound calls.
* Making the out bound calls on daily basis and explaining about our projects.
* Making the out bound calls on daily basis for payments and updating the excel remarks.
* Raising Receipts of the Payments collected from Existing Collections.

**Assets:**

* Quick learner and excellent team member.
* Good communication skills.
* Hardworking and motivated towards professional growth

**Personal profile:**

**Name                          :** B.ANU SRI

**Father’s name           :** B. ANJAIAH(LATE)

**Date of birth             :** 14th May 2000

**Gender                       :** Female

**Marital Status           :** Unmarried

**Religion                      :** Hindu

**Languages known     :** English & Telugu

**Hobbies                      :** Listening to Music & Reading books

**DECLARATION:**

If given a chance to join your organization I shall perform to the entire satisfaction of my superiors.

I hereby declare that the above-furnished information is true and correct to the best of my knowledge and belief.

Promise that I can render my services at most satisfaction of my superiors and the management. I request your good self too kindly consider my resume and provide me a chance to serve in your esteemed organization**.** 

Place: **Hyderabad**

Date:                                                                                

(***B.ANU SRI)***